**GRANT CONTRACT**

**- EXTERNAL ACTIONS OF THE EUROPEAN UNION –**

**Contract No:**

(the ‘Contract’)

**The Higher Council for Science and Technology**, (the ‘Contracting Authority’)

of the one part,

and

<Full official name as mentioned in the LEF>

[<Legal status (organisation)>] / [<title (individual)>]

[<Organisation official registration number>] / [<Passport or ID number >]

<Full official address>

**[**VAT number, for VAT registered beneficiaries**]**,

[hereinafter the “Coordinator”

]

[and

<Full official name as mentioned in the LEF of any co-beneficiary(ies)>

[<Legal status (organisation)>] / [<title (individual)>]

[<Organisation official registration number>] / [<Passport or ID number >]

<Full official address>

[VAT number, for VAT registered beneficiaries]

who have conferred powers of attorney for the purposes of the signature of the agreement to the Coordinator[[1]](#footnote-1),

collectively referred to as “Beneficiary(ies)” where a provision applies without distinction to the Coordinator and the co-beneficiary(ies) ]

of the other part,

(the ‘Parties’)

have agreed as follows:

**Special conditions**

**Article 1 — Purpose**

1.1 The purpose of this Contract is the award of a grant by the Contracting Authority to finance the implementation of the action entitled: <*title of the Action>* (the ‘Action’) described in Annex I.

1.2 The Beneficiary(ies) shall be awarded the grant on the terms and conditions set out in this Contract, which consists of these special conditions (the ‘Special Conditions’) and the annexes, which the Beneficiary(ies) hereby declares it has noted and accepted.

1.3 The Beneficiary(ies) accepts the grant and undertakes to be responsible for carrying out the Action.

**Article 2 — Implementation period of the Action**

2.1 This Contract shall enter into force on the date when the second of the two Parties signs.

2.2 Implementation of the Action shall begin on:

*-* the day following that on which the second of the two Parties signs

2.3 The implementation period of the Action, as laid down in Annex I, is <*number of months>*.

2.4 The execution period of this Contract shall end when the payment of the balance is made by the Contracting Authority and, in any event, at the latest 18 months after the end of the implementation period as stipulated in Article 2.3 unless postponed in accordance with Article 12.5 of Annex II.

**Article 3 — Financing the Action**[[2]](#footnote-2)

3.1 The total eligible costs are estimated at <EUR> <amount in heading 11 of Annex III >, as set out in Annex III.

3.2 The Contracting Authority undertakes to finance a maximum amount of <EUR>.

The grant is further limited to <enter applicable percentage > of the estimated total eligible cost of the < Action > specified in paragraph 1.

The final amount of the Contracting Authority’s contribution shall be determined in accordance with Articles 14 and 17 of Annex II.

3.3 Pursuant to Article 14.7 of Annex II, <*enter percentage, maximum 7 %* …>% of the final amount of direct eligible costs of the Action established in accordance with Articles 14 and 17 of Annex II, may be claimed as indirect costs.

**Article 4 — Reporting and payment arrangements**

4.1 Payments shall be made in accordance with Article 15 of Annex II option no. 1 as set out in Article 15.1

Initial pre-financing payment: <... EUR >

Balance of the final amount of the grant:

(subject to the provisions of Annex II): <... EUR... >

**Article 5 — Contact addresses**

5.1 Any communication relating to this Contract shall be in writing, state the number and title of the Action and be sent to the following addresses:

For the Contracting Authority

<*address of the Contracting Authority’s management department>*

For the Coordinator

<address of the Coordinator for correspondence>

**Article 6 — Annexes**

6.1 The following documents are annexed to these Special Conditions and form an integral part of the Contract:

Annex I: <Description of the Action (including the Logical Framework of the Project  
and the Concept Note)

Annex II: General Conditions applicable to European Union-financed grant contracts for External Actions

Annex III: <Budget for the Action (worksheets 1, 2 and 3): operating budget>

Annex IV: Contract-award procedures

Annex V: Standard request for payment and financial identification form

Annex VI: <Model narrative and financial report >

Annex IX: Standard template for Transfer of Asset Ownership

6.2 In the event of a conflict between the provisions of the present Special Conditions and any Annex thereto, the Special Conditions shall take precedence. In the event of a conflict between the provisions of Annex II and those of the other annexes, those of Annex II shall take precedence.

**[Article 7 — Other specific conditions applying to the Action**

7.1 The General Conditions are supplemented by the following:

If any affiliated entity in line with the Guidelines for applicants:

[7.1.x For the purpose of this agreement, the following legal entities are considered as affiliated entities:

- <name of the legal entity>, affiliated to <name of the Beneficiary>;

- <name of the legal entity>,, affiliated to <name of the Beneficiary>;

Costs incurred by these affiliated entities may be accepted as eligible, provided the entities concerned abide by all the relevant rules applicable to the Beneficiary under this contract.

If financial support is provided for in the Guidelines for applicants (not applicable for operating grants):

Done in English in three originals, one original being for the Contracting Authority, one original being for the European Commission, and one original being for the Beneficiary(ies).

|  |  |  |  |
| --- | --- | --- | --- |
| **For the Beneficiary(ies) [[3]](#footnote-3)** | | **For the Contracting Authority** | |
| Name |  | Name |  |
| Title |  | Title |  |
| Signature |  | Signature |  |
| Date |  | Date |  |

1. Model mandate provided in Annex A to the Guidelines for Applicants [↑](#footnote-ref-1)
2. In case of action grants, note that the amount awarded and percentages stated in this Article shall also be updated in Annex III Budget of the Action, in the worksheet ‘Expected sources of funding and summary of estimated costs’. [↑](#footnote-ref-2)
3. In accordance with the mandate conferred on the Coordinator, (see section 5 of the application form), the Coordinator signs this Contract also on behalf of the other Beneficiaries, who, therefore, do not need to individually sign this Contract to become parties to it. [↑](#footnote-ref-3)